

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-33 Perpetual Software Licenses
Special Item No. 132-51 Information Technology Professional Services

SPECIAL ITEM NUMBER 132-33 - PERPETUAL SOFTWARE LICENSES

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computers
Application Software
Microcomputers
Application Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

MOMENTUM SYSTEMS, INC.
4075 Wilson Boulevard, Suite 600
Arlington, VA 22203
703-740-9300
Fax: 703-740-9300
www.momentumsystems.com

Contract Number: GS-35F-0176L
Period Covered by Contract: January 11, 2006 through January 10, 2011

Valid through Modification PO-0071, awarded April 26, 2010

General Services Administration
Federal Acquisition Service

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

Table of Contents

Section	Page
Information for Ordering Offices	3
Terms & Conditions for Perpetual Software Licenses (132-33)	9
Terms & Conditions for IT Professional Services (132-51)	11
Labor Category Pricing and Descriptions	15
USA Commitment to Promote Small Business Participation Procurement Programs	23
Blanket Purchase Agreements	24
Contractor Team Arrangements	27
Software Pricing Pages: Formark	28

INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information:

Momentum Systems, Inc.
4705 Wilson Boulevard
Suite 600
Arlington, VA 22203
703-740-9300

Contact Momentum for Electronic Funds Transfer information

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

703-740-9300

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 92-681-7164
Block 30: Type of Contractor – C. Large Business
Block 31: Woman-Owned Small Business - No
Block 36: Contractor's Taxpayer Identification Number (TIN): 54-1754325

- 4a. CAGE Code: 1Q807
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-33	30 Days
132-51	As negotiated

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Government Educational Institutions receive the same discount as all other Government customers.

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing: Not applicable

10. Small Requirements: The minimum dollar value of orders to be issued is \$500.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-33 - Perpetual Software Licenses
Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4).

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.momentumsystems.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO
PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33)**

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Formark – 60 Days

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

The Contractor, without additional charge to the Government, shall provide a hot line technical support number for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number for Formark, the number is 613-599-5173 ext. 221, available from 9 a.m. EST to 5 p.m. EST.

4. SOFTWARE MAINTENANCE

a. **Software maintenance as it is defined: (select software maintenance type) :**

1. Software Maintenance as a Product (SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

5. UTILIZATION LIMITATIONS - (132-33)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the Government, commercial computer software and related documentation so legend shall be subject to the following:

- (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
- (2) Software licenses are by site and by agency. An agency is defined as a cabinet level or independent agency. The software may be used by any subdivision of the agency (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one agency's site. This would allow other agencies access to one agency's database. For Government public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user agency will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user agency's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user agency.
- (3) Except as is provided in paragraph 8.b(2) above, the Government shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the government who have the Government's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the Government to use software, documentation, or information therein, which the Government may already have or obtains without restrictions.
- (4) The Government shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the Government has the right to transfer the software to another site if the Government site for which it is acquired is deemed to be unsafe for Government personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

6. SOFTWARE CONVERSIONS - (132-33)

Full monetary credit will be allowed to the Government when conversion from one version of the software to another is made as the result of a change in operating system , or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

7. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

8. RIGHT-TO-COPY PRICING: Not available

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order

during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

LABOR CATEGORY PRICING/DESCRIPTIONS

Labor Category	2010 Rate
Senior Technology Consultant	\$184.04
Information Systems Program Manager	\$159.27
Information Systems Project Manager	\$147.44
Senior Information Analyst	\$137.15
Senior Software Engineer	\$122.71
Systems Architect	\$115.00
Software Engineer	\$102.25
Information Analyst	\$92.89
Systems Analyst	\$81.10
Senior COTS Specialist	\$277.57
Business Analyst	\$121.95
Senior Business Analyst	\$154.10
Help Desk Analyst	\$88.70
Web Developer	\$133.04
Senior Web Developer	\$166.30
Web Architect	\$194.02
ECM Administrator	\$171.24
ECM Architect	\$201.52
WCM Specialist	\$211.59

Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
Senior Technology Consultant	Fifteen years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis and estimating, resources and facilities management.	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Technology advisor serving as a project consultant. Provides advice in design and implementation of specialized aspects of technical architecture. Integrates state of the art technology for specialized functions with functional requirements to optimize solution for the customer. Provides advice based on academic understanding and years of experience.
Information Systems Program Manager	Twelve years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis and estimating, resources and facilities management.	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Function as program managers for large work efforts effectively supervising all aspects of systems development. Responsible for all aspects of program development from inception through deployment. They apply intensive and diverse knowledge to problems and make independent decisions. They supervise the implementation of disciplined processes that assure compliance with rigorous company and client standards, policies and procedures for quality task performance.
Information Systems Project Manager	Ten years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis estimating, resources and facilities management	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Provides guidance and direction, manages funds and resources. Responsible for assembling project team, assigning individual responsibilities, identifying appropriate resources needed, and developing the project schedule to ensure timely completion of project and meeting deadlines of project.
Senior Information Analyst	Ten years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, studies and analysis, independent verification and validation, system acquisition support, geographical information systems, systems analysis and design, test and evaluation design support, and systems integration.	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Expertise in information engineering, information technology planning, requirements analysis, knowledge management and life-cycle development at the enterprise level.. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Provides customers with the ability to investigate and analyze business requirements, build the process models and functional organization, develop software models and data definitions and incorporate them into an overall IT plan and recommend and produce an application program design for development.
Senior Software	Ten years of experience successfully performing any combination of: software and systems engineering, network services,	Bachelor's degree with course work in a related discipline. An Associate's	Manage large portions of work efforts and or independently manage all aspects of systems development for smaller

Engineer	application conversion and implementation support, client/server migration, database planning and design, studies and analysis, independent verification and validation, system acquisition support, geographical information systems, systems analysis and design, test and evaluation design support, and systems integration.	degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	projects. Designs, develops, and modifies complex software programs. Interfaces with users to identify and define needs. Develops logic and writes code for all modules; tests, modifies and debugs software. They have expert knowledge of several programming languages.
Systems Architect	Eight years of experience successfully performing any combination of: software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, studies and analysis, independent verification and validation, systems analysis and design, test and evaluation design support, and systems integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Develops technical solutions for large-scale system hardware, software, and complex system interfaces. Identifies technical standards. Develops system requirements and program specifications for complex technology solutions. Integrates state of the art technology for specialized functions with functional requirements to optimize solution for the customer.
Software Engineer	Six years of experience successfully performing any combination of: software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system prototyping, hardware analysis and integration, system acquisition support, geographical information systems, systems analysis and design, system prototyping, test and evaluation design support, and systems integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Designs, develops, and modifies complex software programs. Develops logic and writes code for all modules; tests, modifies and debugs software. They are proficient in several programming languages and in developing web-based applications.
Information Analyst	Five years of experience successfully performing any combination of: software and systems engineering, network services, hardware analysis and integration, application conversion and implementation support, client/server migration, database planning and design, programming, systems analysis and design, system prototyping and integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Expertise in information engineering, information technology planning, requirements analysis, and knowledge management at the enterprise level. Works cooperatively with technical staff and performs a variety of development support functions. Must be familiar with system scope and project objectives as well as the role and function of team members.
Systems Analyst	Four years of experience successfully performing any combination of: software and systems engineering, network services, hardware analysis and integration, application conversion and implementation support, client/server migration, database planning and design, programming, systems analysis and design, system prototyping and integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Performs detail analysis for large complex projects or systems. Under general supervision, formulates/defines system scope and objectives. Provides support to software and systems engineering and programming tasks. Prepares detailed specifications from which programs will be written.

Senior COTS Specialist	This position requires a minimum of five years experience of which three years must be COTS specific experience providing analysis, design, integration, customization, implementation, and training of enterprise-	Bachelor's degree in computer science, information science, information systems or related discipline is	Specializes in the life-cycle implementation and customization of enterprise-wide COTS package. Applies industry and government best practices, extensive technology knowledge and
------------------------	---	--	--

	wide or large scale software solutions using relational database management systems.	required.	<p>subject matter expertise to lead the design, development and deployment of a COTS solution to a complex business problem. Leads development and implementation of integrated solutions for multi-faceted, complex requirements. Apply expertise to analyze business/technology requirements and design and build the appropriate solutions at both the departmental and the enterprise level.</p> <p>Utilizes features of COTS package to automate business processes. Creates modules to enhancement the functionality of the COTS products and integrate the COTS with other software packages. Trains users on basic COTS functionality and module enhancements.</p> <p>These COTS packages include, but are not limited to the following software vendors: Open Text Corporation (e.g., Livelink, BASIS, iRIMS, etc.), Documentum (e.g., eBusiness platform, Portal CM edition, etc.), Oracle (e.g., Oracle Applications, etc.), ESRI (e.g., ArcGIS, ArcIMS, etc.) and Bamboo Solutions (e.g., WD3).</p>
Web Developer	Minimum of one year of experience designing and developing web-based Java/.Net applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and five years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Designs, develops, implements and maintains web-based Java/.Net applications to support business requirements. Follows approved life cycle methodologies, contributes to the design documents, and performs program coding and unit testing. Resolves technical issues through debugging, research, and investigation. Familiar with standard concepts, practices, and procedures within a particular field. A degree of creativity and latitude is required.
Senior Web Developer	Minimum of six years of experience designing and developing web-based Java/.Net applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and ten years experience or twelve years of relevant experience may be substituted for a Bachelor's degree.	Designs, develops, and implements web-based Java/.Net applications to support business requirements. Follows approved life cycle methodologies, creates design documents, and performs program coding and testing. Resolves technical issues through debugging, research, investigation, and experience. Stays up to date with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. A degree of creativity and latitude is required.
Web Architect	Minimum of eleven years of experience designing and developing web-based Java/.Net applications..	Bachelor's degree with course work in a related discipline. An Associate's degree and thirteen years experience or fifteen years of relevant experience	Designs, plans, and coordinates work within the teams. Provides technical support to project team members. Handles complex application features and technical designs, architects an end-to-end solution that will meet the business

		may be substituted for a Bachelor's degree.	requirements. Designs and implements the components required for complex application features. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top level contributor/specialist.
--	--	---	--

Business Analyst	Minimum of five years of experience capturing business requirements and creating user interface designs for web-based applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and nine years experience or eleven years of relevant experience may be substituted for a Bachelor's degree.	Interact with customers and company staff to document customer's business requirements. Documents customer specifications and interacts with other support groups to apply understanding of customer's business. Communicate business requirements to technical staff to ensure that business requirements are implemented accurately and meet the customer's requirements. Works cooperatively with technical staff and performs a variety of development support functions including testing, documentation, and training materials. Must be familiar with system scope and project objectives as well as the role and function of team members.
Senior Business Analyst	Minimum of ten years of experience capturing business requirements and creating user interface designs of web-based applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree.	Leads and guides the interactions with customer and company staff to document the customer's business requirements. Acts as a liaison between customers and other support groups to identify business processes, systems, and product requirements. Documents customer specifications and interacts with other support groups to apply understanding of customer's business. Initiates measures to eliminate non-value added activities through process improvement. Communicate business solutions to technical staff to ensure that business requirements are implemented accurately and meet the customer's. Participates in training activities for peers and customers.
Help Desk Specialist	Up to four years of experience of client interaction providing help desk support for web-based applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and 2 years experience or 3+ years of relevant experience.	Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Documents, tracks and monitors the problem to ensure a timely resolution. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment.
ECM Architect	Eight years of experience successfully performing any combination of: software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, studies and analysis, independent verification and validation, systems analysis and design, test and evaluation design support, and systems integration pertaining to Livelink Enterprise	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Develops technical solutions for large-scale Livelink ECM and eDocs hardware, software, and complex Livelink and eDocs interfaces. Identifies technical standards. Develops system requirements and program specifications for complex Livelink and eDocs solutions. Integrates Livelink and eDocs for specialized functions with functional

	Content Management or eDOCs Suite.		requirements to optimize solution for the customer.
ECM Administrator	Three years of experience successfully performing any combination of: Livelink or eDocs technology services, software and systems engineering, network services, hardware analysis and integration, application conversion and implementation support, client/server migration, database planning and design, programming, systems analysis and design, system prototyping and integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Performs integration of moderately complex medium to small-scale hardware, software, and Livelink or eDocs architecture components to ensure reliable and sustainable operation of the Livelink or eDocs solution. Develops Livelink or eDocs setup and installation instructions and preventative and corrective maintenance procedures for the Livelink or eDocs solution.
Web Content Management (WCM) Specialist	Minimum of 5 years of experience successfully performing any combination of: deploying Web Content Management (WCM) implementations of various scale, including intranets, extranets and public facing websites, performing standard and complex installations and upgrades on diverse system environments, consisting of various combinations of operating systems, application servers, web servers and relational databases.	Bachelor's degree with course work in a related discipline. An Associate's degree and ten years experience or twelve years of relevant experience may be substituted for a Bachelor's degree.	Experienced in the life-cycle implementation and customization of enterprisewide WCM packages. Performs the role of a technical project leader for large projects and applies industry and government best practices, extensive technology knowledge and subject matter expertise to lead the design, development and deployment of WCM solutions. Performs standard and complex installations and upgrades on diverse system environments and incorporates the Customer's business requirements and solution design delivering successful WCM implementations of various scale, including intranets, extranets and public facing websites.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Momentum Systems provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Todd Neven at 703-740-9301.

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

SOFTWARE PRICING PAGES

Part Number	Product Description	GSA Price
AuthorLink 25 User	AuthorLink (AuthorLink Explorer + Author Link Lite) 25 User License	\$6,894
AuthorLink 50 User	AuthorLink (AuthorLink Explorer + Author Link Lite) 50 User License	\$8,516
AuthorLink 100 User	AuthorLink (AuthorLink Explorer + Author Link Lite) 100 User License	\$12,166
AuthorLink with GroupWise 50 User	AuthorLink Explorer with GroupWise 50 User License	\$13,342
AuthorLink with GroupWise 100 User	AuthorLink Explorer with GroupWise 100 User License	\$19,059
Additional User 101-1000	Additional User Licenses (per User) 101-1000	\$20
Additional User 1000+	Additional User Licenses (per User) 1000+	\$8
Additional User with GroupWise 101-1000	Additional User Licenses (per User) with GroupWise (ALX Only) 101-1000	\$22
Additional User with GroupWise 1000+	Additional User Licenses (per User) with GroupWise (ALX Only) 1000+	\$10
Formark Project 10 User	Formark Project 10 User License	\$12,977
Formark Project 25 User	Formark Project 25 User License	\$15,815
Formark Project 50 User	Formark Project 50 User License	\$18,654
Additional User 51-99	Additional User Licenses (per User) 51-99	\$162
Additional User 100-500	Additional User Licenses (per User) 100-500	\$81
Additional User 500+	Additional User Licenses (per User) 500+	\$41
LlcomAPI/Llnet	LlcomAPI/Llnet	\$20,276
Formark AurhorLink and Project Maintenance	LlcomAPI/Llnet Maintenance	16%
Formark AurhorLink and Project Maintenance	Formark AurhorLink and Project Maintenance	16%
Formark Outside Single	Formark Outside Single Project: Single collaborative project, auto management of users. Excludes Livelink licenses	\$16,221
Formark Outside Single + Services	Formark Outside Single Project: Single collaborative project, auto management of users plus Services. Excludes LiveLink licenses.	\$21,290
Formark Outside Multiple	Formark Outside Multiple Project: Multiple collaborative projects, auto create workspace, auto management of users, auto archive. Excludes Livelink Licenses.	\$30,819
Formark Outside Multiple + Services	Formark Outside Multiple Project: Multiple collaborative projects, auto create workspace, auto management of users, auto archive plus Services. Excludes LiveLink Licenses.	\$35,888
User Workflow Request Option	User Workflow Request Option	\$11,152
Reviewer Workflow Option	Reviewer Workflow Option	\$7,908
Formark Outside Maintenance	Formark Outside Maintenance	16%